**Computer**

**Class- 6th (Planner)**

**(April and May)**

**Chapter 1:- Introduction to computers**

**Chapter 2:- More on MS-Windows 2007**

**(July)**

**Chapter 3:- More on MS-Word 2007**

**(August)**

**Chapter 4:- More on MS-Power point 2007**

**(September)**

**Chapter 5:- More on MS-Excel 2007: Formula and operations on Rows/ Columns**

* **Introduction**
* **Text Formula**
* **Operators in MS-Excel**

**(Syllabus for SA-1)**

**Chapter 1:- Introduction to computers**

**Chapter 2:- More on MS-Windows-2007**

**Chapter 3:- More on MS-Word 2007**

**(October)**

**Chapter 5:- More on MS-Excel 2007**

* **Writing simple formula**
* **Operator precedence**
* **Copying Formula**
* **Statistical Functions in MS-Excel**
* **Storing data**
* **Operation on cells and columns/ Rows**
* **Auto fill**
* **Printing a worksheet**

**(November)**

**Chapter 6:- More on E-mail**

**(December)**

**Optional topics**

* **Brain storming and mind maps**
* **Algorithms and flow charts**
* **Programming with QBasic**

**(January)**

* **Control statements in QBasic**
* **More on MS-Word 2010**
* **More on MS-Power point 2010**

**(February)**

* **More on MS-Excel 2010**
* **More on scratch**

**(Syllabus for SA-2)**

**Chapter 4:- More on MS-Power point 2007**

**Chapter 5:- More on MS-Excel 2007: - Formula and operations on**

**Rows/ Columns**

**Chapter 6:- More on E-Mail**

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